



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA V. RHODES

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

City of Cayce Regular Council Meeting May 7, 2013

The May Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James and James Jenkins, City Manager Rebecca Rhodes, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder and Municipal Treasurer, Garry Huddle. City Attorney, Danny Crowe, Blake Bridwell, Director of Utilities and Charles McNair, Director of Public Safety were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Councilmember Jenkins gave the invocation and the assembly recited the Pledge of Allegiance.

Approval of Minutes

Council Member Almond made a motion to approve the minutes of the March 20, 2013 Special Meeting, April 2, 2013 Regular Meeting and April 17, 2013 Special Meeting as submitted with one correction to the April 17, 2013 minutes. She noted on page 3, 4th paragraph, Council Member Corley asked the question regarding the residential sanitation fee, not Council Member Almond. Council Member Jenkins seconded the motion. The motion was unanimously approved by roll call vote.

Re-Appointment of Municipal Judge

Council Member James made a motion to re-appoint Judge Kenneth Ebener to a two year term. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Presentations and Proclamations

- A. Presentation by Mr. Jack Priestly and Ms. Baldwin Hall regarding a sustainability study for the City of Cayce

Mr. Shaun Greenwood explained that Mayor Partin suggested that the City partner with Sustainable Carolina, a branch of the University of South Carolina, to address various sustainability issues with the City. Ms. Baldwin Hall and Mr. Jack Priestly are students at the University of South Carolina and worked as interns for the City. Ms. Hall addressed overall sustainability policy and Mr. Priestly addressed land development regulations.

Ms. Hall gave a brief overview of her study. Among other things, she suggested the City adopt a sustainable procurement policy for items the City purchases for its offices. She also suggested that the City apply for Green Office Certification. Sustainable Carolina has developed a program that helps offices be more green. This program teaches offices how to conserve energy, save paper and save water and other small steps to improve sustainability.

Ms. Rhodes stated the City is already participating in the Green Business Initiative with Lexington County and is currently going through all the things we do on a day to day basis to see if we can be greener.

Mr. Priestly explained he reviewed the existing Land Development Regulations for the City of Cayce and offered suggestions of how they may be updated and improved. His report also addressed a number of goals to help Cayce be a prosperous, safe, healthy and sustainable city.

Ms. Rhodes reminded Council that the Central Midlands Council of Government's was hired to assist the City is re-writing the Land Development Regulations and some of Mr. Priestly's recommendations will be included in that. Mr. Greenwood stated a complete re-write should be done in six to eight months.

Mayor Partin thanked Ms. Baldwin and Mr. Priestly for their time and expertise.

B. Approval of Proclamation – Peace Officer's Memorial Day

Council Member Jenkins made a motion to approve the Peace Officer's Memorial Day Proclamation. Council Member James seconded the motion which was unanimously approved by roll call vote.

Public Comment regarding Items on the Agenda

No public comment was given.

Other

A. Consideration of Letter of Support for New Carolina's South Carolina Education Initiative

Ms. Rhodes explained that Brookland-Cayce High School is applying to be a pilot site for New Carolina's Education Innovation Initiative. Lexington School District II plans to implement a New Tech "School Within A School" program at BC High School. Mayor and Council expressed their excitement over this new program that will benefit all students in Cayce. Council Member James made a motion to move forward with the letter of support. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

B. Discussion of FY13-14 Draft General Fund Budget

Ms. Rhodes explained that the first draft of the General Fund Budget with all the requests included was approximately \$2.7 million out of balance. The current budget is \$310,000 out of balance, with revenues of \$9,789,312 and expenditures of 10,099,321. She stated the items that have been included, and not cut; address the City's overall commitments to safety for its employees, safety for Cayce citizens through enhanced police and fire protection, improving the court system and a continued commitment to the City's five year plans for capital improvement. Ms. Rhodes stated staff had cut the budget as much as they felt comfortable without receiving guidance from Council.

Ms. Rhodes stated the FY13-14 budget is only \$166,489 higher than last year's budget which is impressive considering the City's health care cost increased by 19%. Therefore, the current budget started out with a \$ 235,000 increase that had to be budgeted for. She explained the current budget includes an increase in the residential sanitation fee in the hopes that one day this service will be self supporting so the funds currently spent on this service can be applied to improve police and fire service.

Ms. Rhodes stated one of Council's main priorities is to hire more firemen solely dedicated to the firehouse. Currently the City has two firemen per shift so when there is a fire call the two firemen go to the scene and have to wait for Public Safety Officers to arrive for assistance. It is proposed to add three firemen, one for each shift, over the next four years. The current proposed budget includes the addition of three firemen.

Ms. Rhodes explained another one of Council's main priorities was a Cost of Living Adjustment for all employees. She stated they understand that Cayce's employee's salaries have not kept up with surrounding municipalities and Council does not want to lose any staff for this reason. Ms. Rhodes stated for the City to fund these two priorities there will be very little or no capital expenditures in the FY13-14 budget.

Ms. Rhodes stated two other funding sources are the Local Government Fund and a possible increase in funds from the City of West Columbia for the increased cost of operating the Cayce Animal Adoption Center. She stated if there were no concerns then staff will begin the communication plan to get the word out about the budget to as many Cayce citizens as possible. The plan includes putting a budget fact sheet on every resident's roll cart, using Facebook, Twitter and the Cayce website to communicate with residents and customers. Staff will also speak at committee meetings and Neighborhood Association meetings.

Ms. Rhodes introduced Ms. Ashley Hunter to the assembly. She explained Ms. Hunter works with McKay Public Affairs and is the new Public Relations representative for the City. Ms. Hunter has already begun work on the quarterly newsletter for Cayce residents and increased the City's presence on Facebook and Twitter.

City Manager's Report

Ms. Rhodes stated the Cayce Riverwalk Park is currently closed due to flooding. She said a swift water rescue was performed recently on the Congaree River by Cayce Public Safety personnel. WLTX happened to be on the scene doing a segment on the rising river and want to do a follow up story on the rescue. Ms. Rhodes explained that three Cayce Public Safety officers went to Maine to be trained to perform swift water rescues and to be actual instructors.

Ms. Rhodes stated the Cayce Sunrise Newsletter is at the printers and will be mailed to residents soon. In the newsletter there is an article about Cayce residential recycling going single stream. All recyclable items will be put in one trash truck and not have to be separated by hand. She stated Cayce now accepts magazines and cardboard to be recycled. She stated that the old China Buffet building on Knox Abbott Drive is being demolished soon and the owners of the property have given Public Safety permission to do entry fire training there before it is torn down.

Ms. Rhodes stated the second council meeting in May is scheduled for May 15, 2013 but she would like to move it to the week of May 20th so there will be two weeks between the council meetings. Ms. Corder will contact Council to see which date works best for them.

Committee Matters

- A. Approval to Enter the following approved Committee Minutes into the City's Official Record

Council Member Almond made a motion to approve that the following Committee Minutes be entered into the City's official record. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Beautification Board – February 12, 2013 & March 12, 2013
Cayce Historical Museum Commission – March 5, 2012
Cayce Events Committee – March 14, 2013
Board of Zoning Appeals – March 18, 2013

- B. Appointments and Reappointments

Beautification Foundation – Two (2) Positions

Mr. Ronnie Brazell and Ms. Debra Carter's terms expired in April. They both would like to serve again and the Foundation has recommended them for reappointment. Council Member James made a motion to reappoint Mr. Brazell and Ms. Carter. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Museum Commission – One (1) Position

Mr. Scott Morgan's term expired in February. He would like to serve again and the Commission has recommended him for reappointment. Council Member James made a motion to reappoint Mr. Morgan. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Safety Foundation – One (1) Position

Mr. Pound's and Ms. Spires' terms have expired and Council has already postponed these two positions. Mr. Brice Corbitt has also advised he will be unable to serve again. In addition, Ms. Kay Hutchinson has resigned due to the fact she is now an employee of the city. A potential member application has been received from Ms. Terri Camp for District 1. Council Member Almond made a motion to appoint Ms. Camp to the Foundation. Council Member James seconded the motion which was unanimously approved by roll call vote.

Board of Zoning Appeals – One (1) Position

Mr. David Murray recently resigned from the Board. A potential member application has been received by Mr. Jason Simpson and the Board recommends the appointment of Mr. Simpson to fill Mr. Murray's unexpired term. Council Member James made a motion to appoint Mr. Simpson to the Board. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

C. Council Appointments to the Beautification Foundation and the Public Safety Foundation

In accordance with the bylaws for both the Beautification Foundation and the Public Safety Foundation, Sec 3.4 (c)(2), Council Members are to be elected to serve each January.

Beautification Foundation – Mayor Elise Partin and Council Member Tim James are currently serving on the Beautification Foundation. Council Member James made a motion to appoint Council Member Eva Corley to the Foundation. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Public Safety Foundation – Council Member Skip Jenkins is currently serving as Mayor Pro-Tem on the Public Safety Foundation and former Council Member Ken Jumper was serving as a Board Member. Council Member James made a motion to appoint Council Member Tara Almond to the Foundation. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Mayor Partin informed everyone in attendance that the Cayce Tennis and Fitness Center was recently named the 2013 Public Facility of the Year.

Executive Session

- A. Receipt of legal advice related to a potential claim involving business license tax
- B. Discussion of contractual matters as it relates to sewer service
- C. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege

Council Member James made a motion to move into Executive Session to discuss the matters above. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Jenkins made a motion to reconvene the regular meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

Council Member Corley made a motion to authorize City Administration to proceed with enforcement of the business license ordinance as to insurance companies within the City. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

There being no further business, Council Member James made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved. The meeting adjourned at 8:15 p.m.



Elise Partin, Mayor

ATTEST:



Mendy C. Corder, Municipal Clerk

